



Salary report Pro

Administrative Worker

Administration

1 April 2025

Administrative Worker

gross total monthly
salary(median)

**1,533
EUR**

Region: Slovenia,
Gorenjska
Working experience:
Junior
Company size: all
company sizes
Education: all education
levels
Industry: all industries

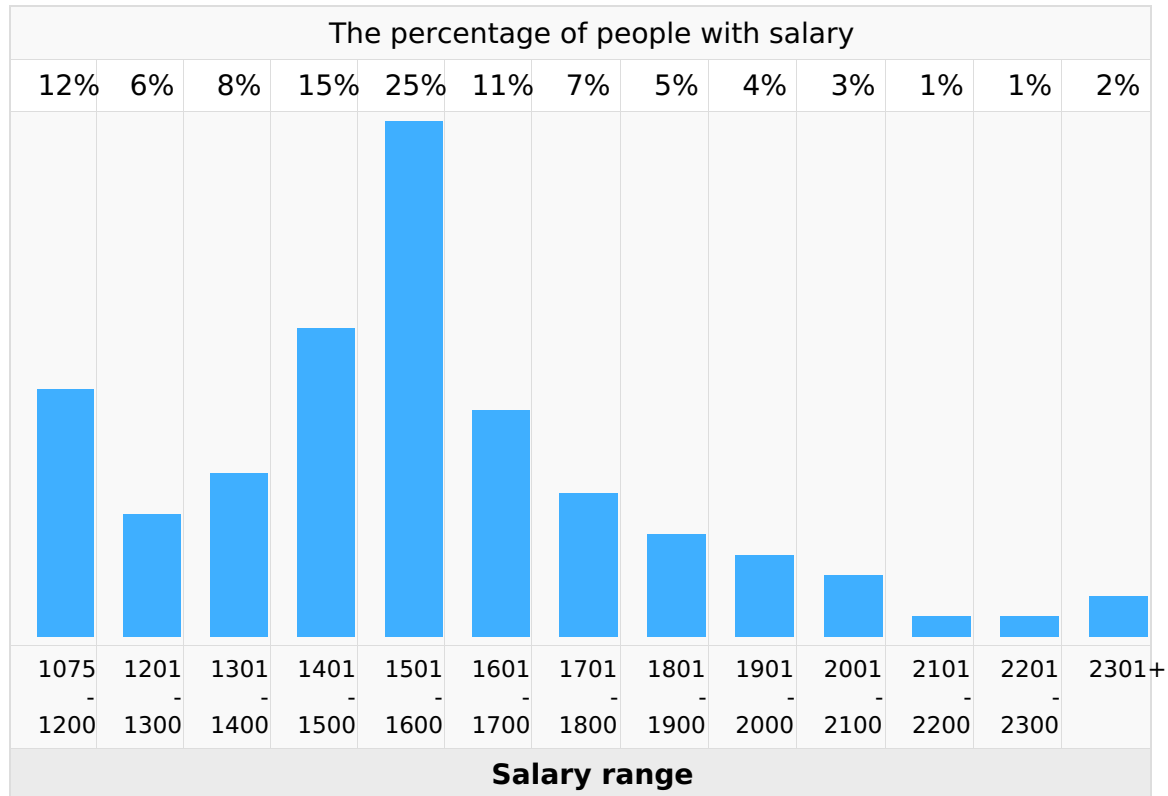
Methodology: Regress
model , 455 real salaries
Salary: gross, total,
monthly
What are your working
hours: Full time

Description of job position

- Transcribing documents using computers.
- Recording of incoming and outgoing correspondence.
- Handling corporate correspondence, email, and phone calls.
- Operating copier and fax equipment.
- Filing and locating documents.
- Welcoming and taking care of visitors, preparing and serving refreshments.
- Recording the minutes in meetings and negotiations.
- Reserving accommodation, travel tickets, airline tickets, and similar tasks.
- Responsibility for purchasing office supplies and other goods consumed on a daily basis.
- Managing the cash box and responsibility for entrusted cash and valuables.

Salary ranges

Region: Slovenia, Gorenjska | Working experience: Junior



Salary span

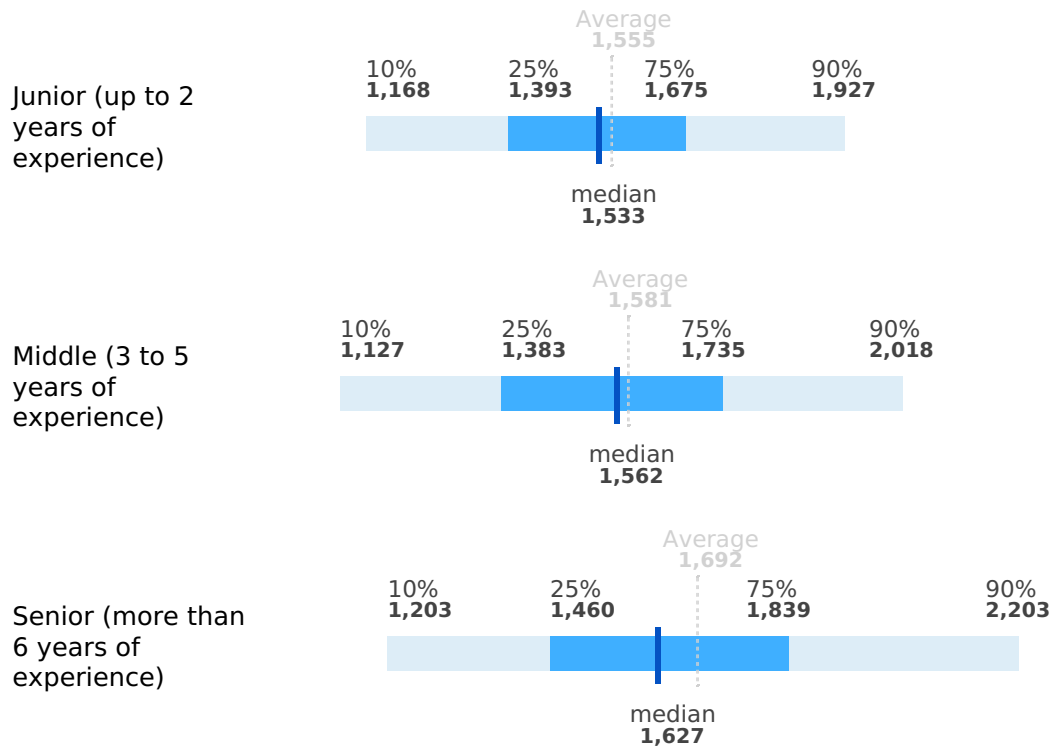
Region: Slovenia, Gorenjska | Working experience: Junior

	Average	1st decile	1st quartile	median	3rd quartile	9th decile
Basic salary	1,442	1,131	1,312	1,434	1,536	1,725
Total salary	1,555	1,168	1,393	1,533	1,675	1,927

*The total income includes a proportionate share of the financial benefits received throughout the year (Christmas bonus salary, bonuses, commissions) and monthly variable component of salary.

Salaries by work experience

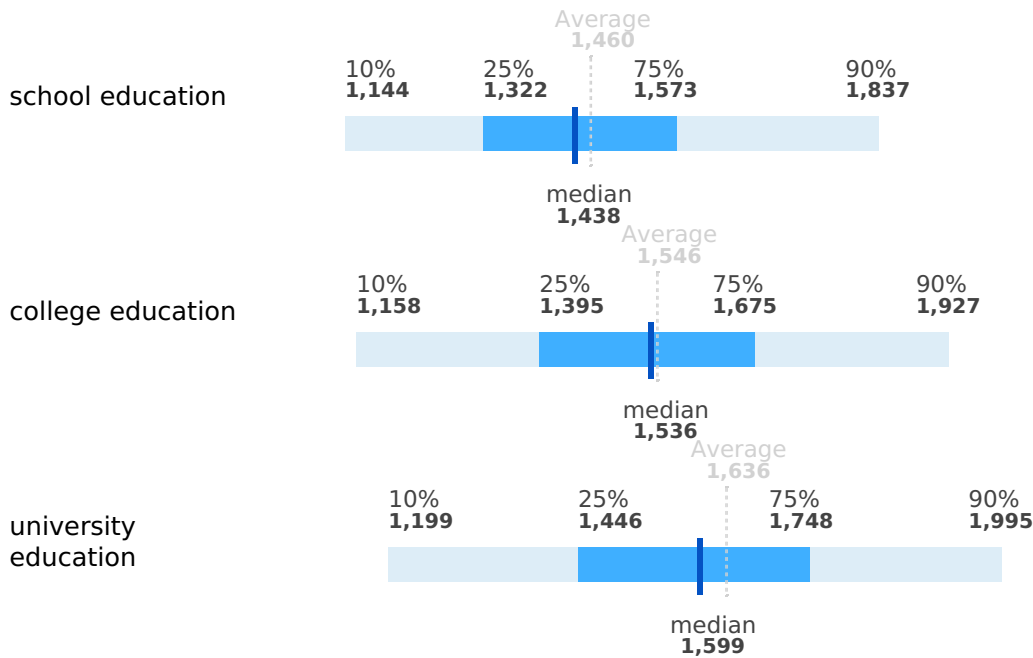
Region: Slovenia, Gorenjska



	Average	1st decile	1st quartile	median	3rd quartile	9th decile
Junior (up to 2 years of experience)	1,555	1,168	1,393	1,533	1,675	1,927
Middle (3 to 5 years of experience)	1,581	1,127	1,383	1,562	1,735	2,018
Senior (more than 6 years of experience)	1,692	1,203	1,460	1,627	1,839	2,203

Salaries by education

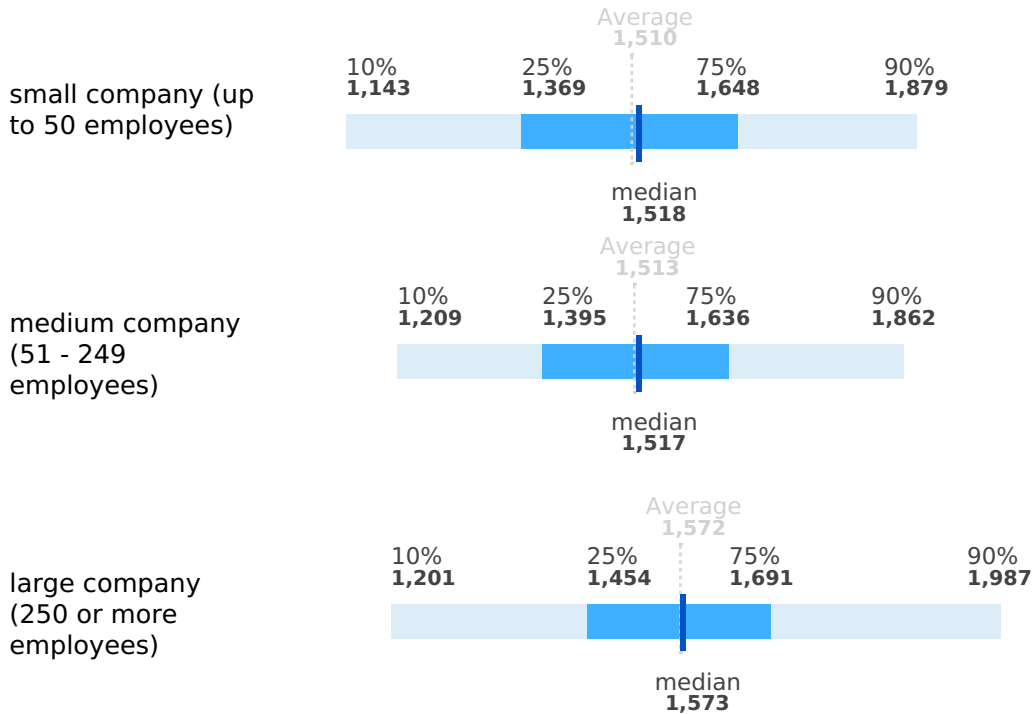
Region: Slovenia, Gorenjska | Working experience: Junior



	Average	1st decile	1st quartile	median	3rd quartile	9th decile
school education	1,460	1,144	1,322	1,438	1,573	1,837
college education	1,546	1,158	1,395	1,536	1,675	1,927
university education	1,636	1,199	1,446	1,599	1,748	1,995

Salaries by company size

Region: Slovenia, Gorenjska | Working experience: Junior



	Average	1st decile	1st quartile	median	3rd quartile	9th decile
small company (up to 50 employees)	1,510	1,143	1,369	1,518	1,648	1,879
medium company (51 - 249 employees)	1,513	1,209	1,395	1,517	1,636	1,862
large company (250 or more employees)	1,572	1,201	1,454	1,573	1,691	1,987

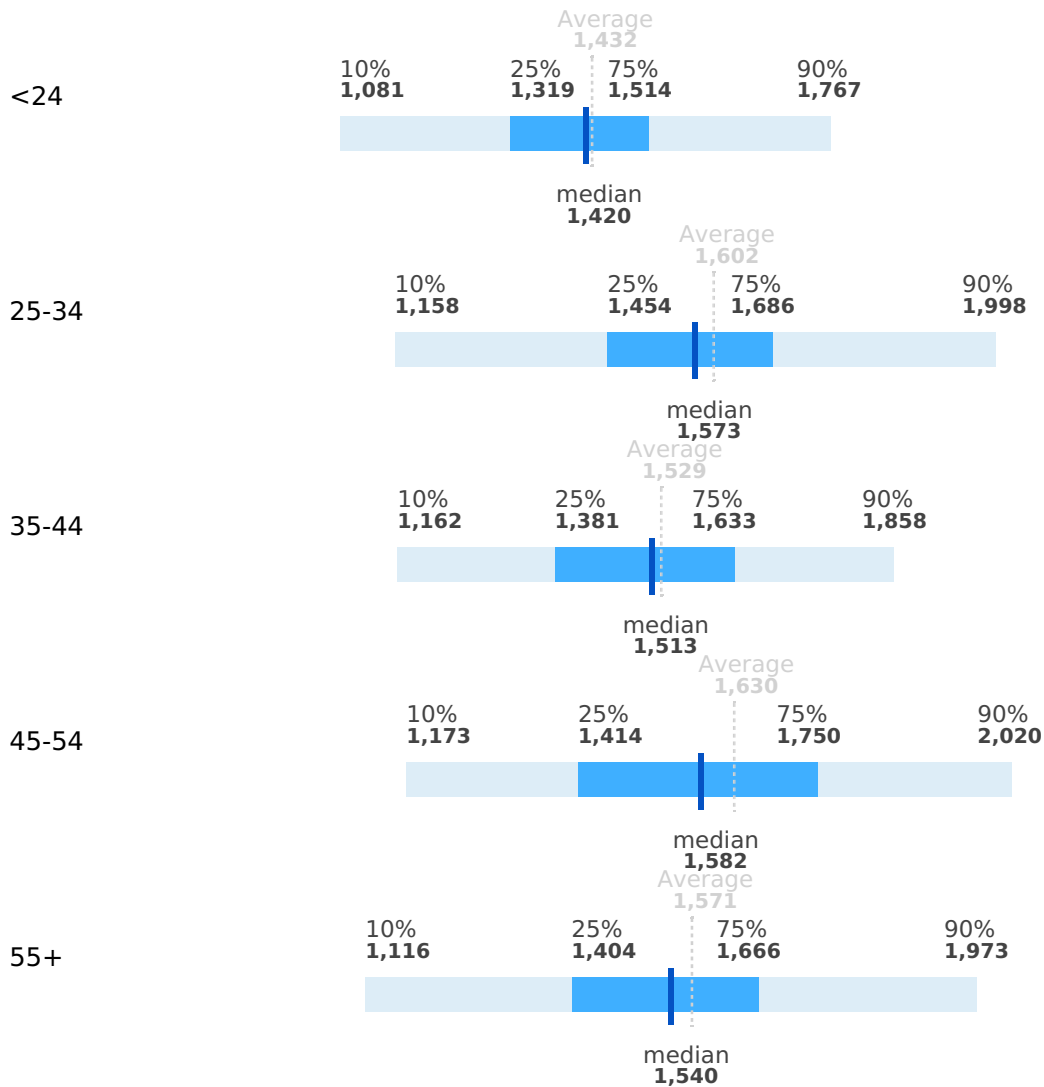
Salaries by regions

Working experience: Junior

	Average	1st decile	1st quartile	median	3rd quartile	9th decile
Dolenjska	1,513	1,074	1,288	1,446	1,680	2,058
Gorenjska	1,555	1,168	1,393	1,533	1,675	1,927
Goriška	1,498	1,192	1,368	1,491	1,603	1,774
Koroška	1,498	1,182	1,367	1,445	1,569	1,889
Notranjsko-kraška	1,572	1,211	1,360	1,482	1,660	1,978
Obalna	1,500	1,189	1,352	1,446	1,583	1,901
Osrednjeslovenska	1,589	1,193	1,404	1,535	1,723	2,060
Podravska	1,453	1,139	1,312	1,420	1,566	1,876
Pomurje	1,416	1,223	1,325	1,397	1,511	1,713
Savinjska	1,513	1,188	1,363	1,464	1,625	1,951
Spodnjeposavska	1,581	1,074	1,352	1,539	1,763	2,190
Zasavska	1,444	1,222	1,362	1,426	1,526	1,773

Salaries by age group

Region: Slovenia, Gorenjska | Working experience: Junior



	Average	1st decile	1st quartile	median	3rd quartile	9th decile
<24	1,432	1,081	1,319	1,420	1,514	1,767
25-34	1,602	1,158	1,454	1,573	1,686	1,998
35-44	1,529	1,162	1,381	1,513	1,633	1,858
45-54	1,630	1,173	1,414	1,582	1,750	2,020
55+	1,571	1,116	1,404	1,540	1,666	1,973

Contact

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